

EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 20 June 2019, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

A G E N D A

Page Ref

1. Apologies

2. Declarations of Interest and Dispensation Considerations

Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests.

3. Minutes of Council Meetings

Council Minutes of the last meeting, approve their signing as a correct record

Item 3

4. Public Participation

Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall the public this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this.

5. Statutory Business

5.1 Councillor Vacancy – declaration of a vacant seat in Euxton North East.

Council is asked if it would agree to the co-option procedure voting to be in the form of a paper ballot, because of the numbers of applicants and voting rounds required.

Item 5.1

5.2 Planning - Consider planning report from Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines

Item 5.2

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda

Item 6.1

6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)

Item 6.2

6.3 Banking arrangements and changes to consider

Item 6.3

7. Committee, Working Group and External Meetings Reports

Committee verbal updates. *Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.*

8. Tree Preservation Orders

Report requesting the Council consider requesting TPOs for various trees in the village

Item 8

9. Data Protection/GDPR

To consider adopting the template forms of a) Employee consent to hold information, b) Information & Data Protection Policy and c) Contact Privacy Notice

Item 9

10. Assisting local groups

How can the Council assist local groups such as the community centre, to be sustainable

Item 10

11. Matters for information

Receive or update on the 'Fault Reports Log'

Item 11

Notify the Chair prior to the meeting starts of any item to be brought up under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

Full Council meetings 2019: 18 July, 19 September, 17 October, 21 November, 19 December.

Newsletter deadlines: 1 August 2019 for September issue; 8 November 2019 for December issue, early February 2020 for March issue; 2 May 2019 for June issue.

D. Platt

CLERK

: 13/06/19

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
19/00499/TPO Received: Wed 22 May 2019 Validated: Thu 23 May 2019	<u>Application for works to a protected tree - Chorley BC TPO 5 (Euxton) 2013. T1- Oak - Crown reduce by 1.5m to nearest secondary branches.</u> 2 Chancery Fields Euxton Chorley PR7 1DG	
19/00498/TPO Received: Wed 22 May 2019 Validated: Thu 23 May 2019	<u>Application for works to protected trees - Chorley BC TPO 5 (Euxton) 2013. G1 - Oak & Maple - Crown reduce by 1.5 - 2m & slight crown lift.</u> 3 Chancery Fields Euxton Chorley PR7 1DG	
19/00477/FULHH Received: Fri 17 May 2019 Validated: Thu 23 May 2019	<u>Single storey side extension following the taking down of the existing lean too conservatory.</u> Lower House Farm Runshaw Lane Euxton Chorley PR7 6EY	
19/00464/FULHH Received: Mon 13 May 2019 Validated: Fri 17 May 2019	<u>Erection of front bay window.</u> 25 Grange Drive Euxton Chorley PR7 6JE	
19/00504/TPO Received: Thu 23 May 2019 Validated: Tue 28 May 2019	<u>Application for works to a protected tree - Chorley Rural District Council TPO 1 (Euxton) 1971. T1 - Large mature beech tree adjacent to rear garden of 27 Church Walk to be felled. Replacment planting following removal.</u> Euxton Hall Hospital Wigan Road Euxton Chorley PR7 6DY	Objection to any health tree being felled. If granted the replacement tree should be the same species as the felled tree.
19/00475/FULHH Received: Thu 16 May 2019 Validated: Thu 16 May 2019	<u>New pitched roof over existing side extension and external alterations to front elevation (following demolition of existing single storey rear extension)</u> 40 Fieldside Avenue Euxton Chorley PR7 6JF	
19/00454/FULHH Received: Fri 10 May 2019 Validated: Thu 16 May 2019	<u>Single storey rear extension (following demolition of existing conservatory and single storey rear extension).</u> 237 Wigan Road Euxton Chorley PR7 6HZ	
19/00532/PDE Received: Wed 05 Jun 2019 Validated: Wed 05 Jun 2019	<u>Notification of a proposed single storey rear extension measuring 3.5m in depth, with eaves height of 2.25m, and, a maximum height of 3.45m</u> 11 Balshaw House Gardens Euxton Chorley PR7 6QG	
19/00520/FULHH Received: Thu 30 May 2019 Validated: Thu 30 May 2019	<u>Two storey side extension, single storey rear extension, double garage side extension with ensuite over</u> Briarwood 74 Balshaw Lane Euxton Chorley PR7 6HU	
19/00509/TPO Received: Sat 25 May 2019 Validated: Wed 12 Jun 2019	<u>Application for works to a protected tree. Chorley BC TPO 8 (Euxton) 1992. Sycamore within the boundary of 9 Crofters Green. Fell tree and replant a replacement.</u> 9 Crofters Green Euxton Chorley PR7 6LQ	Objection to any health tree being felled. If granted the replacement tree should be the same species as the felled tree.

Current Bank A/c

Payments made between 17/05/2019 and 30/06/2019

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
17/05/2019	Peoples Pension	62	168.07			4000	100	168.07	Pension contributions
30/05/2019	British Telecom	63	114.48		19.08	4080	120	95.40	Telephony
01/06/2019	Easy Websites	64	80.40		13.40	4080	120	67.00	Website and email
20/06/2019	C&W Berry Ltd	65	4.75		0.79	4570	200	3.96	Hardware
20/06/2019	DWG (NW) Ltd	66	1,883.50			4510	200	1,883.50	Bedding planting
20/06/2019	J Sharples Joinery	67	2,160.00		360.00	4380	180	1,800.00	BV Heritage project
20/06/2019	Myerscough College	68	497.76			4075	120	311.11	Training - Lawn & Turf
						4211	140	186.65	Training - Lawn & Turf
20/06/2019	Various	69	45.00			4250	160	45.00	Euxton Library grant
20/06/2019	Newbury Printers (NW) Ltd	70	1,003.00			4090	120	1,003.00	Newsletter June Print
20/06/2019	Various	71	1,588.71			4080	120	18.00	Remuneration June 19 E1
						4070	120	34.20	Remuneration June 19 E1
						4000	100	1,536.51	Remuneration June 19 E1
20/06/2019	Various	72	770.62			4070	120	45.90	Remuneration June 19 E2
						4000	100	724.72	Remuneration June 19 E2
20/06/2019	Various	73	943.45			4070	120	49.50	Remuneration June 19 E3
						4000	100	893.95	Remuneration June 19 E3
20/06/2019	Various	74	881.06			4070	120	42.75	Remuneration June 19 E4
						4000	100	838.31	Remuneration June 19 E4
20/06/2019	Various	75	690.15			4070	120	57.60	Remuneration June 19 E5
						4000	100	632.55	Remuneration June 19 E5
20/06/2019	Various	76	678.75			4070	120	54.00	Remuneration June 19 E6
						4000	100	624.75	Remuneration June 19 E6
20/06/2019	HMRC	77	890.42			4000	100	890.42	Tax&NI for June19
Total Payments:			12,400.12	0.00	393.27			12,006.85	

**Bank Reconciliation Statement as at 30/06/2019
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account	31/05/2019	155	508.59
RBS High Interest	31/05/2019	91	195,832.09
TSB - Current	01/10/2018	7	417.18
Coop - Current	29/05/2019	29	973.09
Barclays Current	16/05/2019		65.00
Santander	31/05/2019	62019	75,994.77
RBS Debit Card	31/05/2019	48	4,000.00
TSB - Savings	31/05/2019	14	49,271.57
Coop - Savings	29/05/2019	11	5,013.11
Barclays Savings	16/05/2019		75,152.59
Public Sector Deposit Fund	31/05/2019	13	100,668.50
			<u>507,896.49</u>

<u>Unpresented Cheques (Minus)</u>	<u>Amount</u>
18/04/2019 12 Play & Leisure Ltd	127.20
16/05/2019 53 Studholme Bell Ltd	264.00
16/05/2019 61 Peoples Pension	165.54
01/06/2019 64 Easy Websites	80.40
20/06/2019 65 C&W Berry Ltd	4.75
20/06/2019 66 DWG (NW) Ltd	1,883.50
20/06/2019 67 J Sharples Joinery	2,160.00
20/06/2019 68 Myerscough College	497.76
20/06/2019 69 Various	45.00
20/06/2019 70 Newbury Printers (NW) Ltd	1,003.00
20/06/2019 71 Various	1,588.71
20/06/2019 72 Various	770.62
20/06/2019 73 Various	943.45
20/06/2019 74 Various	881.06
20/06/2019 75 Various	690.15
20/06/2019 76 Various	678.75
20/06/2019 77 HMRC	890.42
	<u>12,674.31</u>
	495,222.18

<u>Receipts not Banked/Cleared (Plus)</u>	
	0.00
	<u>0.00</u>
	495,222.18
Balance per Cash Book is :-	495,222.18
Difference is :-	0.00

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
120 Housekeeping						
1090 Income Publicity	240	0	(240)			0.0%
220 Other						
1076 Precept	165,190	0	(165,190)			0.0%
1080 Bank Interest Received	365	0	(365)			0.0%
1100 Grants and Donations RCVD	1,709	0	(1,709)			0.0%
999 VAT Data						
115 DNU - VAT on Receipts	3,758	0	(3,758)			0.0%
TOTAL INCOME	171,261	0	(171,261)	0	0	0.0%
EXPENDITURE						
100 Employees						
4000 Employees	18,173	95,000	76,827		76,827	19.1%
120 Housekeeping						
4010 Payroll Services	220	1,200	980		980	18.3%
4070 Mileage	653	2,600	1,947		1,947	25.1%
4075 Employee Training	471	2,500	2,029		2,029	18.8%
4080 General Office	489	4,500	4,011		4,011	10.9%
4090 Communications	1,322	4,000	2,678		2,678	33.0%
4100 Insurance	112	1,900	1,788		1,788	5.9%
4110 Subscriptions	0	200	200		200	0.0%
4120 Audit	289	1,250	961		961	23.1%
4130 Legal Fees/Planning Investig	0	5,000	5,000		5,000	0.0%
140 Council						
4211 Councillor Training	187	250	63		63	74.7%
4220 Elections and Parish Poll Fund	5,462	10,000	4,538		4,538	54.6%
160 Grants/S137						
4250 Grants	55	6,000	5,945		5,945	0.9%
4260 Christmas Celebrations	0	5,000	5,000		5,000	0.0%
180 Special Events/Projects						
4300 Euxton Gala	0	1,500	1,500		1,500	0.0%
4310 Road Safety	0	2,500	2,500		2,500	0.0%
4340 Community Engagement	0	250	250		250	0.0%
4380 Heritage Projects	1,800	3,000	1,200		1,200	60.0%
4390 Defibrillator Project	689	4,000	3,311		3,311	17.2%
200 Amenity/Utility						
4500 Utilities	(194)	1,300	1,494		1,494	(14.9%)
4510 Gardens/Planting/Competitions	3,433	10,000	6,568		6,568	34.3%
4520 Allotments (non infa-struc)	0	7,500	7,500		7,500	0.0%
4530 Millennium Green	0	10,000	10,000		10,000	0.0%
4540 All Purpose Committee	0	2,500	2,500		2,500	0.0%
4550 Balshaw Villa Gardens	285	0	(285)		(285)	0.0%
4560 Multi/All Weather Greenside (n	0	1,500	1,500		1,500	0.0%
4570 Amenity/Open Space RRM	1,700	30,000	28,300		28,300	5.7%
300 EMR's						

Council Detail Report 14/06/2019

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
9320 EMR Emergency Fund	0	37,500	37,500		37,500	0.0%
9330 EMR Land Fund	0	65,000	65,000		65,000	0.0%
9340 EMR Street Machines	0	4,009	4,009		4,009	0.0%
9350 EMR Ransnap Brook	0	279	279		279	0.0%
9370 EMR CIL	0	211,606	211,606		211,606	0.0%
TOTAL EXPENDITURE	35,146	531,844	496,698	0	496,698	6.6%
Total Income	171,261	0	(171,261)			0.0%
Total Expenditure	35,146	531,844	496,698	0	496,698	6.6%
Net Income over Expenditure	136,116	(531,844)	(667,960)			
plus Transfer From EMR	0					
less Transfer From EMR	0					
Movement to/(from) Gen Reserve	136,116	(531,844)	(667,960)			

Proposal for a further TPO in Euxton

- 1) Local Planning Authorities can make a Tree Preservation Order (TPO) if it appears to them to be 'expedient in the interests of amenity to make provision for the preservation of trees or woodlands in their area' (<https://www.gov.uk/guidance/tree-preservation-orders-and-trees-in-conservation-areas#tree-preservation-orders--general>). The Chorley Local Plan, in part of Policy BNE10, states that 'Tree Preservation Orders will be used to protect trees of landscape or townscape significance'.
- 2) Many of the important individual trees and areas of trees within Euxton are protected by TPOs. These can be located using the "My Map" feature on the Chorley Council (CBC) website (and clicking on "Map layers/Boundaries/Tree Preservation Orders").
- 3) Often, it is not clear why some trees and areas of woodland are in TPOs when other similar areas are not. For example, the woodland along the south side of the River Yarrow in Charnock Richard, from Pincock bridge almost to the motorway, is protected by a TPO but the woodland on the Euxton side, including the particularly attractive area around the weir, is not. Similarly, the woodland to the west of Wigan Road, as it passes through the dip to cross Chapel Brook, is protected but the woodland on the east side, around the parish church and the brook, which helps give a pleasant wooded 'feel' to the central part of Euxton and also obscures views of the railway and the main sewage pipe, is not protected.
- 4) Also, there are many trees valuable for the amenity of the parish that are not in TPOs, often in locations where it is possible to see future circumstances that might threaten them and the contribution they make to local amenity and the landscape. Many of the trees affected by the recent planning application for housing at Greenside certainly fall into this category but are not protected by a TPO (which is why the developer is prepared to make a proposal that wipes them out completely – although hopefully CBC Local Plan Policy BNE 10, dealing with trees, will prevent the development from going ahead in its present form). These trees clearly have 'amenity value' and would have even greater value if they could be retained together with any housing that secures approval.
- 5) Several examples of trees that could be protected by a TPO but are not protected at present:
 - a) The once magnificent beech tree in the substation grounds alongside Euxton Sports and Prestige car sales has been greatly reduced in scale about 3 years ago but still retains a presence where there are no significant nearby trees.
 - b) An old carriage drive from Euxton Hall to Dawbers Lane is lined, as far as the motorway (where it got cut off,) with an avenue of (mainly oak) trees which add interest and help define this historical element of Euxton's fabric, although many of them are relatively recently planted.
 - c) Many of the trees affected by the Greenside housing proposal.
 - d) Any trees along or near the eastern boundary of the M6, which prevent or filter views of the motorway.

- e) The trees in the angle between West Way and Chancery Road at the roundabout junction with Euxton Lane.
- f) The southern part of Washington Lane has an air of leafy, mature suburbia, but none of the trees are listed.
- g) Several trees located on LCC highway land certainly add to local amenity (for examples the junctions of Princess Way with Regents Way and Talbot Drive or several large trees in the verge of Runshaw Lane) but LCC will not permit these to be included in a TPO. Perhaps this stance can be challenged.

If, as seems possible, a future version of the Chorley Local Plan seeks more development in Euxton, TPOs covering trees in potential development areas will deter developers and would prevent developers from following the line recently taken in respect of the Greenside housing application.

TPOs can be a liability for some owners – witness the number of applications for works on protected trees - and they are not always popular. Nevertheless, I am of the view that we are due a wholesale review of our TPO coverage and wonder if the Parish Council is similarly minded.

If this is the case, I would suggest that we proceed as follows:

Either I or, preferably, a small TPO Working Group should seek a meeting with the appropriate CBC officials to gain a better understanding of CBC's attitude towards TPOs and of some of the reasons why apparent anomalies occur. The Group may also have issues to raise with the CBC officers. For examples;

- 1) Is there any disadvantage to protecting a further large number of Euxton's trees with a TPO?
- 2) If a large proportion of the trees in the more developed parts of Euxton are protected by TPOs, might this effectively weaken the protection given to non TPO trees?
- 3) If the Parish Council seeks to protect trees on Green Belt on land that it considers could possibly be designated for development in the next version of the Chorley Local Plan, are we not inviting the planners to make that designation when our inclination is to oppose all future development of the Green Belt in Euxton?
- 4) Some of Euxton's older housing estates now have impressive non-native and exotic tree specimens in their gardens which are of 'landscape or townscape significance'. Should any of these, for example the fine conifers in a garden on Wigan Road near the junction with Park Avenue, be given TPO status?

In the light of information gained from the meeting the Working Group will, if it decides to proceed, prepare a schedule of individual trees and areas of trees that it considers should be made subject of TPOs. This will be submitted to Council for comment, adjustment and approval and then submitted to CBC with a request that it be implemented.

I would ask that Council authorises further action on this report as outlined above.

Fault reports and progress

Item 11

Date	Auth'ty	STATUS	Location	Problem	Initial Actions	Further Actions/Follow up/chase	Made Report or Copied to
02/10/2018	BT Bus		Red Telephone box in need of clean and paint	Corner of Balshaw Lane and Talbot Drive	LC2FHY92 BT	Engineer visited 4/10	
19/12/2018	CBC		Bus stop very rusty and falling apart a bit, paint peeled off	Southport Road, south side, nearest to Yarrow Valley	CAS-581119-ZBM5X5	Job programmed for no later than 24/1/19. Discussed whether it was repairable and will be assessing. Taking an unused shelter from elsewhere to replace.	
07/03/2019	LCC		Washington Lane	Hedges to thick and taking pavement space	W386626, W386623	Some have been done, odd one not done yet	
28/03/2019	LCC		Pear Tree Lane	Blocked grid			
05/04/2019	LCC		Runshaw Hall Lane	Potholes in roads and pavements	W394972		
01/04/2019	LCC		Runshaw Hall Lane	as above and pavements reduced	W394970 W393153		
13/05/2019	CBC		Land at Yarrow Valley car park - trees	Broken branch has broken fence	CAS-000889289		
13/05/2019	Adshel		Bus shelter leaking from light above	Wigan Road, near to Bay Horse pub			
13/05/2019	CBC		Fence around Yarrow Valley Car Park	Southport Road, PR7 6DD	CAS-000889289		
29/05/2019	CBC		Greenside and St Mary's Gate	Weeds on road/pavements	CAS-000892610		
30/05/2019	CBC		Ransnap pathway through Glencroft to Runshaw Lane	High weeds need strimming	CAS-000892766		
03/06/2019	LCC		Wigan Road, near Packsaddle bridge	Hedges reducing pavement width	W404657		
10/06/2019	LCC		Wigan Road, near tile centres	Water running over A49 flooding St Marys Gate houses	W406155		
14/06/2019	CBC		Cotswold whole estate/Highways all	Weeds in pavements	CAS-000897080		